

REEDHAM PARISH COUNCIL

Minutes of the Staffing Committee meeting held on Thursday 23rd April 2026 in the Village Hall Lounge

Present – Councillors: C. Thomas (Acting Chair), C. Mutton, P. Bagshaw, and the Parish Clerk S. Shackleton.

0 Members of the public

The meeting commenced at 10.03am

SC 1-04-26 Apologies for Absence

D. Hale – Family Commitment

RESOLVED Apologies for absence were **approved**.

SC 2-04-26 Declarations of Interest on the Agenda

There were no declarations of interest.

SC 3-04-26 Minutes of Previous Meeting

RESOLVED The minutes of the Staffing Committee meeting held on the 19th February were **approved** and were signed by Cllr Thomas as Chair of the meeting.

SC 4-04-26 To consider a resolution to exclude the public and press from the remainder of the meeting due to the confidential nature of staffing matters, in accordance with the Public Bodies (Admission to Meetings) Act 1960.

RESOLVED That the meeting move into confidential session due to the nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960.

SC 5-04-26 To finalise amendments to the Clerk's contract and agree a recommendation for submission to Full Council.

RESOLVED The amendments prepared by Cllr Thomas to reflect the Clerk's current duties and responsibilities were **approved** for recommendation to Full Council.

SC 6-04-26 To review the Clerk's grading and agree a recommendation for submission to Full Council.

RESOLVED An uplift in the Clerk's grading to reflect current duties and responsibilities, and an increase in working hours were **approved** for recommendation to Full Council.

SC 7-04-26 Time and Date of Next Meeting

To be advised

The meeting finished at 11.07 am

Date.....

Chairman.....