

REEDHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 12th January 2026 in the Village Hall

Present – Councillors: D. Hale (Chair), S.Pittam, P. Bagshaw, C. Mutton, R. Endall, R. Allen, C. Thomas, D. Breeze, and the Parish Clerk S. Shackleton.

District Councillor G. Nurden

62 Members of the public

The Council meeting commenced at 7.30pm

1-01(ii)-26 Apologies for Absence

L.George – Family Commitment

RESOLVED Apologies for absence were **approved**.

2-01(ii)-26 Declarations of Interest on the Agenda

There were no declarations of interest.

3-01(ii)-26 Minutes of Previous Meeting

RESOLVED The minutes of the Parish Council meetings held on the 1st December 2025 and 11th January 2026 were **approved** and were signed by Cllr Hale as Chair of the meeting.

4-01(ii)-26 Clerk's Report

Three defibrillators now have councillors as primary guardians. Issues with the village hall defibrillator should be resolved this week when the new defibrillator is delivered.

A payment of £1,235 was received from the disbanded Freethorpe First Responders, this is to enable the Parish Council to take over managing the defibrillators.

The footpath from Middle Field to Barn Owl Close will be closed for 3 weeks from 19th January to extend the electric and water infrastructure into the site.

7-01(ii)-26 To receive and consider any updates relating to the potential development in Reedham by Taylor Wimpey, including any new information arising since the Council meeting on 1st December 2025

Cllr Hale reported the following points from the Council's private meeting with representatives of Taylor Wimpey and Cavendish Consulting:

- The Parish Council met with two representatives from Taylor Wimpey and one from Cavendish Consulting. They will attend a public meeting in the future.
- Following a search for sites, and Government interest in development near railway stations, a site in Reedham was identified. A site in Cantley is also being considered.
- Broadland District Council have not received anything from Taylor Wimpey.
- A topographical survey has been carried out on the site bordering Church Road and Mill Road.
- If the project proceeds, Taylor Wimpey would aim to apply for planning at the end of 2026, with a potential start date approximately 18 months later. The initial phase would comprise 100–150 houses.

Chairman.....

- The access roads into the site are being reviewed.
- Taylor Wimpey are aware of the Neighbourhood Plan; the proposed development would fall outside the plan.

Cllr Hale advised that no action can be taken until the Parish Council and Broadland District Council have something (*e.g. a planning application*) to act on, and suggested that if the development cannot be stopped, the village should consider what it can gain from it.

Cllr Thomas clarified that the reason for the site is that Taylor Wimpey were looking for areas around railway stations because of the proposed change in the law. Within that change the guidelines are 40 houses per hectare; this is a 9-hectare site, shown on the red line plan, available on the Parish Council website. However Taylor Wimpey said they are keen to provide open spaces and biodiversity. They said they believed it was the best site locally and provided a modest level of growth.

Taylor Wimpey are awaiting a detailed report and assessment, and provided no further information apart from a generic leaflet about their other developments.

Cllr Thomas also advised that the land has not currently been sold, Taylor Wimpey have an agreement and will purchase the land once planning permission has gone in.

Cllr Hale confirmed that the proposed change in legislation is currently in the consultation stage, and if that goes through the final planning decision may be taken by Government.

Cllr Bagshaw added that Taylor Wimpey had looked at other sites but considered Reedham the most attractive due to its facilities such as cafés, pubs and the school.

Finally Cllr Hale said that he would do his utmost to ensure that the next meeting with Taylor Wimpey was held in public.

Public Participation

D. Cllr Nurden advised that he has no information on the Council Tax for the coming year. Broadland District Council will be discussing this at their meeting in February, and he will report back at the March Parish Council meeting.

Chairman of the Village Hall Chris Bradbury gave the following report:

The January play equipment safety inspection was carried out; one issue was found and fixed at the time.

Fund Raising:

The December Cash Bingo jackpot wasn't won; the jackpot stands for January at £260 in 60 numbers or less.

Our film showing on the 9th January was cancelled, due to expected bad weather. However "Downton Abbey The Grand Finale" will be screened on Friday 13th February.

We are holding a Jumble Sale with combined outside Car Boot on 21st February, anyone wishing a pitch on the day please contact me (*Chris Bradbury*).

Reedham Music Group resumes 13th January from 9.30am to 11.30am, £3 per child.

RCA Stage School also resumes on the 14th January at 6pm for ages 6 to 16 year olds, £2 per session each child.

Chris Bradbury also advised that the anti-social behaviour at the village hall was reported to the police at the annual parish meeting and the police have been very helpful in dealing with this.

Chairman.....

Public participation then moved to public comment on the Taylor Wimpey information. Members of the public asked for clarification on several of the points reported by the Parish Council. Cllr Thomas explained that this has arisen in the context of wider Government plans to build 1.5 million homes across the UK and to remove blockages and delays within the planning system. Following a query regarding the Neighbourhood Plan, Cllr Pittam advised that the site in question is outside of the current approved development boundary, however when there is a new call for sites this site can then be put forward. Many of the remaining questions sought clarification on matters for which the Parish Council does not yet have further information. The Chairman closed the public participation session, and the Council returned to the business on the agenda.

5-01(ii)-26 Parish Councillor Co-Option

RESOLVED One application form was received from Michael Walton; the application form has been circulated to all councillors. Michael Walton attended the meeting and was co-opted on to the Council and signed the Declaration of Acceptance of Office.

6-01(ii)-26 Planning Applications

- a) 2025/3852 6 The Hills Reedham Norfolk NR13 3TN. Conversion of pool building to annexe and storage area with associated changes.

RESOLVED The Council voted **no objection** to the planning application.

7-01(ii)-26

This item was brought forward before Public Participation.

8-01(ii)-26 Reedham Primary School

There were no school matters reported.

9-01(ii)-26 To consider and approve the new Freedom of Information Policy

This document will sit alongside the updated Freedom of Information Publication Scheme

RESOLVED The new Freedom of Information Policy was **approved**.

10-01(ii)-26 To consider and approve the following updated Council Documents:

- a) Freedom of Information Publication Scheme

RESOLVED The updated Freedom of Information Publication Scheme was **approved**.

- b) Financial Risk Assessment - updated for the current financial year.

RESOLVED The updated Financial Risk Assessment was **approved**.

- c) Social Media Policy

RESOLVED The updated Social Media Policy was **approved**.

11-01(ii)-26 Establishment of a Staffing Committee

Following recent staff issues it is recommended that the Parish Council have a Staffing Committee to deal with all staff matters.

- a) To consider, approve and confirm membership of a Staffing Committee comprising: Parish Council Chair and three appointed members.

RESOLVED The establishment of a Staffing Committee was **approved**.

Members of the committee: Cllr Hale (Chair), Cllr Thomas, Cllr Mutton, Cllr Bagshaw.

Chairman.....

b) To consider and approve the Terms of Reference for the Staffing Committee
RESOLVED The Terms of Reference for the Staffing Committee were **approved**.

12-01(ii)-26 Woodland Walk

a) Future for Nature Grant

The Parish Council has been awarded a £5,000 grant for restoration works on the Woodland Walk.

b) To consider and approve initial restoration works by The Conservation Volunteers
Initial clearance and coppicing to be undertaken over three days in January and February, as this work must take place outside of the nesting season.

RESOLVED The initial restoration works by The Conservation Volunteers were **approved**.

13-01(ii)-26 Christmas Tree Riverside

a) The final report on the Christmas Tree event has been circulated to the Council.
Cllr Hale gave his thanks to everyone involved.

b) The Income & Expenditure Statement for the event was presented to the Council (see below).
It is recommended that the balance of £180.39 be transferred to the Events ear-marked reserve.

RESOLVED The transfer of the balance from the Christmas Tree event to ear-marked reserves was **approved**.

14-01(ii)-26 To Consider the Memorial to Keith Sales

a) Bench

The wording for the bench has been supplied by the family.

CLERK to order memorial bench.

b) Trophy

The wording for this item is still to be agreed.

15-01(ii)-26 Village Works

a) **Witton Green Signpost**

Cllr Hale and **Cllr Walton** to install.

b) **Riverside Map**

Cllr Mutton advised that this will be completed before the tourist season.

16-01(ii)-26 To discuss any updates on the following:

a) **Speed Sensor**

The speed sensor data for December appears to have been corrupted, Westcotec have advised this is probably due to a failed internal battery.

CLERK to arrange repair.

17-01(ii)-26 Highways Issues

Cllr Bagshaw reported that a resident was unable to receive an oil delivery during the snow as the lorry driver was not prepared to reverse in Middle Hill. The Clerk has contacted Highways and is awaiting a reply regarding unlocking the bollards or supplying additional grit for the road.

18-01(ii)-26 Correspondence

An update was received from the Royal British Legion, the total raised for the 2025 poppy appeal by the Acle branch, which includes Reedham, was £13,566.37.

Chairman.....

19-01(ii)-26 Financial Matters

- a) The monthly Income and Expenditure report for December was noted, see attached.
- b) The Actuals vs Budget figures to 31st December were reported and noted, see attached.
- c) The payments made in December 2025 were confirmed by Cllr Hale.
- d) Payments presented for approval, circulated to the councillors in advance.

RESOLVED The following payments were **approved**:

Staff Payments – Retrospective paid 28 th December	£	475.34
Staff Payments – WFH Allowance – Retrospective 28 th December	£	26.00
Unity Trust – Bank Charges (Oct) – Retrospective paid 30 th November	£	6.00
ICO – Direct Debit - Retrospective 8 th December	£	47.00
Unity Trust – Bank Charges (Nov) – Retrospective paid 31 st December	£	6.00
Reedham Community Association – Hall Hire	£	32.00
Stephanie Shackleton - Expenses – Christmas Tree	£	35.58
Humpty Dumpty Brewery – Christmas Tree Gift	£	18
D. Starkings – Allotment Reed Bed Cut	£	180.00
Heart2Heart – Defibrillator Village Hall	£	850.00
Total	£	1,675.92

- e) Review of Annual Subscriptions

The Clerk confirmed annual subscriptions are paid to NALC, the ICO and the Broads Society.

- f) To consider donation requests
 - i. Broadland Tree Warden Network

RESOLVED A donation of £50 to the Broadland Tree Warden Network was **approved**.

- ii. East of England Air Ambulance

The request for a donation was declined by the Council.

20-01(ii)-26 Items for the Next Agenda and Public Session

Items for the Next Agenda

Outlook magazine donation

Public

A member of the public queried who will have oversight of the potential new development if the decision was taken at Government level.

Cllr Nurden confirmed this would still come under the responsibility of Broadland District Council.

24-01(ii)-26 Time and Date of Next Meeting

The next scheduled meeting of Reedham Parish Council is Monday 2nd March at 7.30pm in the Village Hall Lounge

The meeting finished at 21.13

Date.....

Chairman.....

Christmas Tree Riverside Income and Expenditure

INCOME

	Broadland Litter Pick	220.00
Sponsors	Cobolt Systems	100.00
	Humpty Dumpty Brewery	50.00
	Flying Scotsman	50.00
	Reedham Fish & Chip Shop	20.00
	Reedham Ferry Inn	50.00
	Reedham Stores	25.00
	The Ship Reedham	50.00
	TOTAL	£ 565.00

EXPENDITURE

	Net	Vat	Gross
Ebay Fairy Lights	41.88	8.40	50.28
Amazon Barriers	79.16	15.83	94.99
Ebay 4 gang lead	8.99		8.99
Ebay Crocodile Clip	4.69		4.69
Ebay Inverter	7.99		7.99
Ebay 2 x 12v batteries	87.78	17.56	105.34
(Ebay Voucher)	- 10.53		- 10.53
Amazon Extra Ropes	11.66	2.33	13.99
Amazon - New Inverter	17.99	3.60	21.59
Christmas Tree	120.00	24.00	144.00
Gift for Nick (Stand)	15.00	3.00	18.00
TOTAL	£ 384.61	£ 74.72	£ 459.33

BALANCE

£ 180.39

Chairman.....

REEDHAM PARISH COUNCIL

INCOME AND EXPENDITURE REPORT UNITY TRUST BANK

AS AT 31.12.2025

	Dec	YEAR TO DATE		Dec	YEAR TO DATE
INCOME			EXPENDITURE		
PRECEPT		24,551.00	STAFF SALARY/TAX/PENSION	966.48	5,356.87
GRANT	1,235.00	1,235.00	STATY/POST/PHONE ETC	66.50	585.22
NCC		643.80	IT/PROF/SUBS/TRAINING	67.00	1,383.60
CIL			ROOM HIRE/GRANTS	31.00	1,768.00
RECYCLE		43.91	GROUND MAINTENANCE	4,677.52	4,677.52
MISCELLANEOUS	50.00	360.00	VILLAGE WORK	550.00	5,577.19
BROADLAND DC		220.00	AUDIT & INSURANCE		885.50
ALLOTMENT A/C		584.50	RECYCLING		142.49
			ALLOTMENT A/C		840.88
			MISCELLANEOUS		
TOTAL	<u>1,285.00</u>	<u>27,638.21</u>	TOTAL	<u>6,358.50</u>	<u>21,217.27</u>
HMRC VAT	773.52	2,754.30	VAT	960.00	1,775.31
HMRC VAT			VAT Allotments		
Allotments		21.12			
CASH BOOK	AT 31.12.25		BANK ACCOUNT	AT 31.12.25	
BALANCE CD/FWD	31,952.93		CURRENT ACCOUNT	26,692.95	
INCOME	1,285.00				
EXPENDITURE	<u>(6,358.50)</u>			<u>26,692.95</u>	
	<u>26,879.43</u>		Less unrepresented chqs		
TRANSFER	-				
S106	-				
Net VAT	<u>186.48</u>				
BALANCE	<u>26,692.95</u>		BALANCE	<u>26,692.95</u>	

Chairman.....

BDC PARISH DEPOSIT ACCOUNT
AS AT 31.12.2025

INCOME

TRANSFERS

INTEREST

TOTAL

- -

EXPENDITURE

TRANSFERS

BANK CHARGES

TOTAL

- -

CASH BOOK

AS AT 31.12.2025

BALANCE B/FWD

16,932.44

INCOME

EXPENDITURE

-

BALANCE

16,932.44

ACCOUNT

AS AT 31.12.2025

BDC ACCOUNT

16,932.44

16,932.44

Total Cash Assets: 43,625.39

Earmarked funds: 24,941.20

Allotment reserve 1,105.56

Chairman.....

Reedham Parish Council

Actuals vs Budget for quarter ending 31.12.2025

Actual		Actual	Budget	
31.3.2025	Income	as at 31.12.2025	2026	%
£				
23,392.00	Precept	24,551.00	24,551.00	100%
40.00	Miscellaneous	580.00		
200.84	Grass Cutting	207.68	200.00	104%
461.32	Recycling	480.03	350.00	137%
641.64	Interest		400.00	0%
24,735.80		25,818.71	25,501.00	101%
	Expenditure			
8,235.25	Clerk's salary	5,356.87	7,800	69%
	Clerk's WFH Allowance	208.00	312	67%
429.60	Office expenses	377.22	300	126%
210.00	External Audit	210.00	210	100%
120.00	Internal Audit	125.00	120	104%
512.33	Insurance	550.50	600	92%
5,366.00	Grass Cutting / Grounds Mtnc	4,677.52	5,200	90%
490.00	Training/Travel exps	190.00	200	95%
416.63	Subscriptions	360.07	400	90%
447.82	Village Hall rent	268.00	500	54%
	S137			
239.20	Dog / Litter bin emptying		750	0%
4,630.80	Village work	3,279.41	1,500	219%
1,050.00	Woodland Walk maintenance	550.00	2,000	28%
155.00	Glass recycling	142.49	220	65%
	Village Hall grant		0	
120.00	Play Equipment inspection	120.00	150	80%
349.00	Permissive Path	440.00	349	126%
70.00	Website & IT Costs	833.53	90	926%
	Election costs		100	0%
	Grant Reserve	2,500.00	2500	100%
	Allocated Grant Reserve not paid	(1,000.00)		
	Sundry			
	Maintenance accrual		2,200	
22,841.63		19,188.61	25,501	75%

Chairman.....

1,894.17 Surplus / (Deficit) -

34,040.31	balance b/f	36,204.34
	Including allotments balance of	1,340.82
2,568.67	VAT (income)	2,754.30
	VAT (income) Allotments	21.12
(1,980.78)	VAT (expenditure)	(1,775.31)
	VAT (expenditure) Allotments	
415.00	First Responders Grant	1,235.00
(72.50)	Neighbourhood Plan grant	
(51.00)	Neighbourhood Plan expenditure	
0.00	Neighbourhood Plan grant BDC	
(773.75)	Neighbourhood Plan expenditure BDC	
(1,176.60)	Earmarked Reserves expenditure	(1,187.78)
1,765.82	Allotment Account Funds b/f	1,340.82
	Allotments Income	584.50
(425.00)	Allotment Expenditure	(840.88)
		<u>2,131.77</u>

<u>36,204</u>		<u>43,625.39</u>
	Current Account	26,692.95
	BDC Parish Deposit	16,932.44

12,583.31	General Reserves	17,578.63
22,280.21	Earmarked Reserves	24,941.20
1,340.82	Allotment Reserve	1,105.56
36,204.34	balance c/f	43,625.39

Date.....

Chairman.....