

PUBLIC DOCUMENTS FOR MEETING 13TH APRIL

1. ANNUAL PARISH MEETING
2. PARISH COUNCILLOR SURGERIES PROPOSAL
3. ASSET INSPECTION REPORT
4. TAYLOR WIMPEY LETTER
5. NORFOLK RAMBLERS EMAIL



Reedham Parish Council



**The Chairman of Reedham Parish Council
invites you to the**

ANNUAL PARISH MEETING

**Thursday 16th April
6pm
Reedham Village Hall**

From 6pm

- **Meet local groups and organisations**
- **Chat with your Parish Councillors**

7pm

- **Chairman's welcome**
- **Community updates**
- **Q&A Session**

**Agenda available on the Parish Council website,
Facebook Page, and at the Doctor's Surgery notice board**

Complimentary Refreshments

**Available 6pm — 7pm
and after the Q&A Session**



Parish Councillor Surgeries – Trial Scheme

1. Purpose of Report

To consider the introduction of a trial Parish Councillor surgery / drop-in session to improve resident engagement and accessibility.

2. Background

Parish councillor surgeries can be used by local councils as an informal mechanism for residents to raise issues, ask questions, and engage directly with councillors outside of formal meetings.

They are not decision-making forums but provide an opportunity for early discussion, signposting, and identification of matters which may require formal consideration by the Council.

3. Proposed Trial Arrangement

It is proposed that a three-month trial of Parish Councillor surgeries be undertaken, with sessions structured as follows:

Duration:

Three months

Location:

Village Hall

Timing (to test accessibility):

- Month 1: Weekday evening
- Month 2: Saturday morning
- Month 3: Weekday afternoon

Suggested First Session:

It is suggested that the first trial session take place at 7.00 pm for approx. one hour on either:

- Wednesday 20th May 2026; or
- Thursday 28th May 2026

The final date to be agreed by Council.

Format:

- Informal drop-in sessions
- No appointment required
- Residents to be seen on a first-come basis

4. Attendance

- One Parish Councillor
- Clerk in attendance at all sessions
- District Councillor invited to attend where available

5. Operating Arrangements

To ensure sessions remain manageable and effective, the following approach is proposed:

- Residents will be seen individually (one household/group at a time)
- A private area will be used where available for discussions
- Residents may be required to wait their turn
- Sessions are intended for individual queries and local matters

Where a significant number of residents attend regarding the same issue, particularly in relation to contentious matters, they may be directed to raise the matter through a formal council meeting or appropriate consultation process.

6. Scope and Limitations

- No decisions will be made at surgeries
- Matters raised may be referred to the full Council or other authorities as appropriate
- Surgeries are not a substitute for formal meetings or statutory processes

7. Review

At the conclusion of the three-month trial, the Council will review:

- Attendance levels
- Effectiveness of different days/times
- Nature of issues raised
- Overall value of the sessions

A recommendation will then be brought forward regarding continuation and format.

8. Proposal

- Consider the introduction of a three-month trial of Parish Councillor surgeries as outlined above; and
- Agree the date of the first session; and
- Agree that a review report be presented to Council following the trial period.

ASSET RECOMMENDED REMEDIAL WORKS - APRIL 2026

DESCRIPTION	LOCATION	PROBLEM	ACTION NEEDED
STREET FURNITURE			
Dog Bin	Ferry Inn Car Park	Post leaning	Refix post
Notice Board	The Hills - Drs Surgery	Top Lock slips open	Repair
Picnic Bench	Village Hall Field	Reported as damaged by On-line Playgrounds last year.	Replace
Village Seat	Witton Green / Pottles Lane	Wood rotten / Concrete supports cracked	Replace
Village Sign + Mould	Mill Road / In store	Paint faded on sign	Repaint
DEFIBRILLATORS			
Defib + Cabinet	Riverside	Defib battery near end of life. Battery replacement not cost-effective	Monitor with a view to replacement

Reedham Parish Council

5 Mill Road
Reedham
Norfolk
NR13 3TL

Taylor Wimpey UK Ltd

Newton House, 2 Sark Drive
Newton Leys
Bletchley
Milton Keynes
Buckinghamshire
MK3 5SD

23 March 2026

Dear Cllr Hale and Ms Shackleton,

Update and clarification regarding Taylor Wimpey and land north of Reedham

I am writing further to our letter of 17 October 2025, in which we introduced Taylor Wimpey's early interest in land to the north of Reedham and expressed a desire to begin a constructive dialogue with the Parish Council.

Following your recent meeting on 2 March, we understand that there has been some discussion locally regarding the potential scope of development and our intentions. We are keen to provide a brief update to ensure that the Parish Council, local representatives, and residents have clear and accurate information.

As set out previously, our interest in the land remains at a very early stage, and we are continuing to undertake initial technical work to better understand the site and its constraints.

For clarity:

- No planning application has been submitted, and there is currently no timetable for doing so.
- Our involvement at this stage relates to the Call for Sites and the Greater Norwich Local Plan process, through which land is being considered for potential future allocation.
- Any indicative housing numbers referenced to date have been shared only to support early-stage discussion and do not represent a confirmed scheme.
- There is no agreed or proposed phased approach to development, and suggestions that any proposal would form part of a wider or incremental scheme are not reflective of our current position.
- Ongoing work is focused on understanding key considerations such as access, environmental requirements (including biodiversity net gain), and infrastructure capacity, all of which will inform whether the site is suitable for development.

More broadly, we recognise that decisions about future growth are shaped through the local plan process and informed by housing need across the area. This includes the need for a mix of homes, particularly affordable housing, which can help ensure that younger people and families have the opportunity to remain within their local community.

If development were to come forward in the future, our aim would be to deliver a scheme that responds positively to local priorities – whether through the provision of new homes, support for local services and infrastructure, or wider community benefits secured through the planning process.



We fully appreciate the importance of ensuring that any future proposals are shaped with a clear understanding of local views. As highlighted in our earlier correspondence, we remain keen to engage with the Parish Council to listen to your perspectives and those of the wider community.

Should our work progress to a point where proposals begin to take shape, we are committed to undertaking meaningful engagement with the Parish Council and residents ahead of any planning submission.

In the meantime, we would be grateful if you would consider sharing this update more widely, so that residents are able to access accurate information.

We hope this letter provides helpful clarification and look forward to continuing a positive and constructive dialogue with you.

Yours sincerely,

Louis Harris

Strategic Land Manager
Taylor Wimpey

Norfolk Ramblers Correspondence

Dear Parish / Town Clerk

Please forward this correspondence to your Chairman and Councillors

As Chairman of Norfolk Ramblers I am writing to you concerning Rights of Way and Footpaths in your Parish. You may know that Ramblers endeavour not only to lead walks but help to keep the Rights of Way and footpaths open and in an accessible condition for all to enjoy. Responsibility for maintaining these is shared between the landowner and Norfolk Highways but more and more paths are becoming difficult to walk, which then results in further decline and use. The Norfolk Highways budget for maintain paths is also diminishing. Ramblers do sterling work with their volunteers who undertaking smaller maintenance issues.

It is well documented that walking is a good, easy to access, and inexpensive way of maintaining fitness and good physical and mental health for all age groups and Norfolk Ramblers are proposing that each Parish has a documented audit of their paths and Rights of Way, which can be accessed by any member of the public from the minutes published on the Parish website. Each Parish Council should have either an appointed footpath warden or a Councillor who is responsible for this facility. It would be helpful to both residents and those planning walks from further afield if a detailed audit of the state of the paths could be published as a Report at the Annual Parish Meeting, or more frequently if you wish. Attached is a copy of part of a report from a local Parish Council, prepared for an Annual Parish Meeting which shows 'best practice'. An annual audit enables any defects or problems to be reported to Norfolk Highways, or to the landowner, and hopefully resolved before paths become overgrown or inaccessible through neglect, wilful obstruction, lack of signage etc.

If you are unsure of how the footpaths are numbered on the Rights of Way Definitive Map for your Parish, or how to report defects to Norfolk Highways, or who is responsible for what, please get in touch. I will be pleased to help.

Your co operation with this suggestion will hopefully benefit your residents, as well as visitors to your Parish, and will add to the enjoyment of the Norfolk countryside for all.

If you are already completing and publishing a comprehensive footpath audit on your Parish website similar to the one attached, please ignore this correspondence, and thank you.

Thank you

Kind regards

Richard May

Area chair, Norfolk Area Ramblers