



Operational Inspection

Reedham Village Hall

Reedham Village Hall
Pottle's Lane, Reedham, Norwich, NR13 3HL

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
				Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).				
Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Reedham Village Hall

Inspection Ref: 1685935

Site Ref: 90781

Operational Inspection - 15-June-2022 - 08:53 Inspector Martyn Lilley

Risk Assessment: **16 High Risk**



i 6 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

Finger entrapment present - Remove finger entrapment

i 8 - Low Risk

Item: Basket Swing - Type 1
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 4



Finding 1

The bushes are worn or missing - Replace worn or missing bushes

Finding 3

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

Finding 2

The chain links are worn in excess of 40% and require renewing - Replace worn chains

Finding 4

Seat low - Raise to comply

i 6 - Low Risk

Item: Cone Climber
Manufacturer: Tayplay Ltd
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is or are fixings missing on the item - Replace all missing fixings

i 6 - Low Risk

Item: Cable Runway
Manufacturer: Owner/Operator
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The adjacent foliage is overhanging - Cut back and maintain

i 5 - Very Low Risk

Item: Free Standing Slide
Manufacturer: Owner/Operator
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 0 - Risk Assessment not Undertaken

Item: Activity Station
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

Wear to stepping discs - Monitor and replace when necessary

i 5 - Very Low Risk

Item: Climbing Frame
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 6 - Low Risk

Item: Basketball Post
Manufacturer: Owner/Operator
Surface Type: Concrete
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

Back board damaged - Monitor and replace when necessary

Finding 2

Net not fitted - Fit new net

i 5 - Very Low Risk

Item: Multi Play (Toddler)
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 5 - Very Low Risk

Item: Toadstools & Table
Manufacturer: Owner/Operator
Surface Type: Compacted Earth
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 8 - Low Risk

Item: Spring Whale
Manufacturer: Owner/Operator
Surface Type: Rubber Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The surfacing around the item is damaged - Repair the damaged areas of surfacing

! 16 - High Risk

Item: 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Owner/Operator
Surface Type: Rubber Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

The timber on this item has severe rot - Remove and replace all affected timber sections

Finding 2

There are splits in the timber running through fixing points and creating some instability in the structure - Replace all affected timber parts

Finding 3

The surfacing around the item is damaged - Repair the damaged areas of surfacing

i 8 - Low Risk

Item: Car
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

Steering wheel damaged - Replace damaged parts

i 5 - Very Low Risk

Item: See Saw
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 5 - Very Low Risk

Item: Fence - Chainlink
Manufacturer: Owner/Operator
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 8 - Low Risk

Item: Gate - Pedestrian
Manufacturer: Owner/Operator
Surface Type: Paving Slabs
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The area under the gate has broken slabs leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground - Reinstate to remove trips

i 9 - Low Risk

Item: 1 Bay 2 Seat (Flat)
Manufacturer: Owner/Operator
Surface Type: Rubber Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There are significant gaps (over 30mm) between the surface and the edging or between the joints in the surface; these are large enough for a small foot to enter - Repair surfacing

i 6 - Low Risk

Item: Rower
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

i 6 - Low Risk

Item: Cross Trainer
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

i 6 - Low Risk

Item: Activity Trail
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

Bearing dry - Lubricate

Findings information

6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: Finger entrapment present

Action: Remove finger entrapment

8 - Low Risk (Finding 1)

Item: Swings - Basket Swing - Type 1
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The bushes are worn or missing

Action: Replace worn or missing bushes

i 8 - Low Risk (Finding 2)

Item: Swings - Basket Swing - Type 1
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The chain links are worn in excess of 40% and require renewing

Action: Replace worn chains

i 6 - Low Risk (Finding 3)

Item: Swings - Basket Swing - Type 1
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The seat has minor damage or wear

Action: Monitor for any further deterioration and replace as required

i 8 - Low Risk (Finding 4)

Item: Swings - Basket Swing - Type 1
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



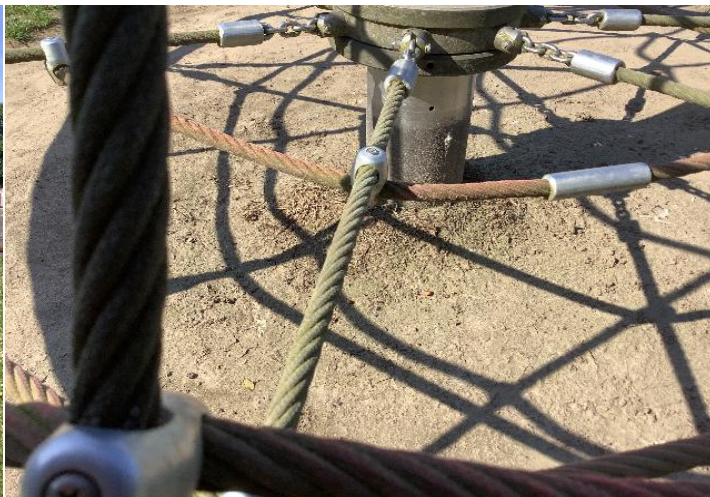
Finding: Seat low

Action: Raise to comply

i 6 - Low Risk (Finding 1)

Item: Rotor Play - Cone Climber
Manufacturer: Tayplay Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: There is or are fixings missing on the item

Action: Replace all missing fixings

i 6 - Low Risk (Finding 1)

Item: Other - Cable Runway
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The adjacent foliage is overhanging

Action: Cut back and maintain

i 0 - Risk Assessment not Undertaken (Finding 1)

Item: Outdoor Fitness Equipment - Activity Station
Manufacturer: Wicksteed Playgrounds

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass Matrix Tiles



Finding: Wear to stepping discs

Action: Monitor and replace when necessary

i 6 - Low Risk (Finding 1)

Item: Multi Use Games Area - Basketball Post
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Concrete



Finding: Back board damaged



Action: Monitor and replace when necessary

i 6 - Low Risk (Finding 2)

Item: Multi Use Games Area - Basketball Post
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Concrete



Finding: Net not fitted



Action: Fit new net

i 8 - Low Risk (Finding 1)

Item: Rocking Equipment - Spring Whale
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The surfacing around the item is damaged

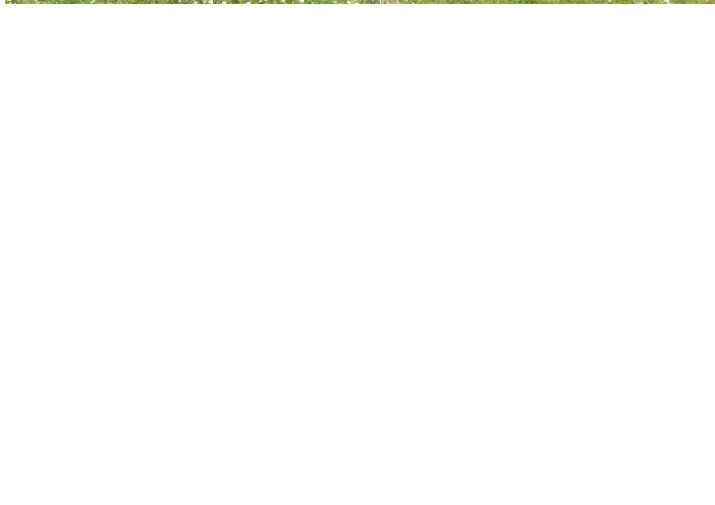
Action: Repair the damaged areas of surfacing

! 16 - High Risk (Finding 1)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Owner/Operator

Risk Level: H - High Risk

Surface: Rubber Tiles



Finding: The timber on this item has severe rot

Action: Remove and replace all affected timber sections

i 8 - Low Risk (Finding 2)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat

Risk Level: L - Low Risk

Manufacturer: Owner/Operator

Surface: Rubber Tiles



Finding: There are splits in the timber running through fixing points and creating some instability in the structure **Action:** Replace all affected timber parts

i 8 - Low Risk (Finding 3)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Owner/Operator

Risk Level: L - Low Risk

Surface: Rubber Tiles



Finding: The surfacing around the item is damaged



Action: Repair the damaged areas of surfacing

i 8 - Low Risk (Finding 1)

Item: Activity Equipment - Car
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: Steering wheel damaged

Action: Replace damaged parts

i 8 - Low Risk (Finding 1)

Item: Gates - Gate - Pedestrian
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Paving Slabs



Finding: The area under the gate has broken slabs leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground
Action: Reinstate to remove trips

i 9 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: There are significant gaps (over 30mm) between the surface and the edging or between the joints in the surface; these are large enough for a small foot to enter

Action: Repair surfacing

i 6 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Rower
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 6 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Cross Trainer
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Activity Trail
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: Bearing dry



Action: Lubricate